

## MEETING MINUTES

January 7, 2008

### TOWN OF PRIMROSE PLANNING COMMISSION

Attendance: Bill Haack, Jerry Judd, Bill Olson, Josh Dein, Martha Gibson  
Winnie Losenegger, Roger Werndli

1. Called to order by Chairman Bill Haack at 7:40 P.M.
2. Minutes of November 10, 2007 Site Visit and December 3, 2007 P.C. Meeting approved 5-0, Motion Gibson, 2<sup>nd</sup> Dein.
3. Comprehensive Planning:
  - a. Mr. Bill Rizzo from U.W. Extension was unable to attend due to the weather.
  - b. Discussion continued on the requirements and our strategies for this process. A draft Public Participation Plan (PPP) and a draft Schedule of the process was presented. The following are action items:
    1. The Town web site, emails and regular mail will be used for communicating progress and receiving public comment on the Comprehensive Plan.
    2. A sample of a Public Opinion Survey from the Town of Vermont was provided. Consideration will be given to utilizing such a survey in Primrose.
    3. A question format for “quasi-standardizing” the data collection effort of the nine planning elements will be prepared and utilized by the P.C. The questions will be developed to focus on the specifics of the data collection task so that the appropriate resources for collection can be applied. Resources will include Town officials and may include public volunteers, County staff and graduate students. Many audience members volunteered to assist with the process.
    4. The PPP will be revised as appropriate for final review by the P.C., and then submitted to the Board.
    5. The Schedule will be revised to reflect completing the first planning element in March; completing another planning element each of the following months is essential to meeting the overall completion schedule.
4. Planning Commission Meeting Structure and Procedures:
  - a. The following procedure for the discussion on each agenda item at P.C. meetings was approved on a 5-0 vote, Motion Dein – 2<sup>nd</sup> Gibson:
    1. Presentation of the item,
    2. Public comment on the item, and
    3. Planning Commission only, discussion, and action if appropriate.
    4. The P.C. Chairman may limit the amount of time allowable for any of these items as appropriate for the situation.
5. Dan Langlois Property on Erfurth Road:
  - a. Preliminary CSM and Rezone Petition No. 9830 were presented for two 4 acre lots from A1-Ex. To RH-2. Site visit has already taken place and the lots are suitable for development. Final location of house and driveway to be determined later. Ballot vote: 5-0 for approval.
6. Connors/O'Connor Amendment to LUP:
  - a. No discussion on this item as Steve O'Connor was unavailable.
7. Other Business: (This was not actually on the Agenda, but there was none anyhow).
8. Next month's agenda:
  - a. Presentation by Mr. Bill Rizzo on Comprehensive Planning.
  - b. Discussion/Action on Comprehensive Planning.
  - c. Discussion/Action on Connors/O'Connor LUP Amendment.
9. Adjournment: Motion to adjourn by Gibson, Second by Judd, all in favor.